

**Response to Clarification: REQUEST FOR PROPOSAL (RFP) FRAMEWORK
AGREEMENT FOR PROVISION OF TRAVEL MANAGEMENT SERVICE AUDA-NEPAD.**

REF: (86/AUDA/DOO/ADMIN/QCBS/2021)

S/N	Clarification Sought	Response Made
1	What sort of Travel Management Service does AUDA-NEPAD currently make use of, i.e., do you have on- or off-site travel agents and do you make use of any online system/s?	Off site and Travel Agent GDS
2	Do you require a proposal for on-site travel agents, or off-site?	Off Site
3	Will you consider an online booking solution?	A proposal would be fine.
4	What is your estimated spend for travel per annum.	ZAR60,000.00
5	Kindly provide us with your Travel Spend Volume and Transaction Volumes split as follows (excluding Vat):	<p>YEAR 2019</p> <ul style="list-style-type: none"> • International Air: ZAR 45,071,105.00 • Regional Air : ZAR 4 716 879 • Domestic Air: ZAR 1 139 971 <p>YEAR 2020</p> <ul style="list-style-type: none"> • International Air: ZAR 3 085 777 • Regional Air: ZAR 683 953 • Domestic Air: ZAR 61 883
6	Kindly let us know if you are prepared to consider the use of a lodge card for billing purposes.	This is still under discussions.
7	And any other transactional volume that we need to consider in order to accurately craft a commercial proposition.	NA
8	Kindly advise the volume of Bill-backs ?	NA